

Spring 1-15-2002

ENG 1001-003: Composition and Language

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English 1001G—Composition & Language

Spring 2002

sec 003 TTh CH 3210/3140

Office hours: MWF 9-10;

TTh 8:45-9:30 &

10:45-11:30

or by appointment

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texts:*The Blair Handbook, 3rd ed**Re-Reading America, 5th ed**The St. Martin's Guide to Writing, 6th ed**Merriam Webster Collegiate Dictionary**Online! A Reference guide to Using Internet Sources***COURSE DESCRIPTION**

In English 1001G you will write as well as read expressive, expository, and argumentative essays of varying length. The reading and writing will take place both in and outside of class. During the semester we'll focus on learning how to organize, articulate, and develop your thoughts clearly and effectively. You will write at least one paper that will involve use and documentation of outside sources, and you'll also do some collaborative writing.

There will be quizzes given on the reading material. The frequency of these quizzes can, in part, be controlled by you. If, through discussion, writing assignments, etc., it appears that you are reading and thinking about the assigned material, the number of quizzes will decrease. Slack off on the reading, however, and back come the quizzes....

COMPUTER INFO

This particular section of English 1001G is computer-assisted; some of the reading and much of the writing will be performed on the Gateway computers in CH 3210. In this lab we will be using **Word** and **Windows**. During the first week of class you will need to get a **formatted 3 1/2" IBM-compatible high-density (HD) disk**, upon which you will copy, store information, and write essays. You should also have at least one or two more of these disks to use to back up your work. Bringing your disk to class each day will be as essential as bringing pens, notebooks, etc. to your other classes.

Because there are so many other classes using the computer lab, we will also be meeting in room **3140** on alternating weeks. I tried to set it up so that we will be in the computer lab on the days when you are scheduled to work on rough

drafts , do peer editing, etc. Your syllabus tells you where you need to be each day—check it before you come to class!

This semester we will learn "basic" computer information such as how to save or copy assignments and papers, how to convert files, etc. We will also explore the wonders of the Internet as a research tool. **It is important to note, however, that this is, first and foremost, an English course.** The computer technology will be an important asset to the course , certainly, but our primary focus will be based on strengthening your writing.

Please be aware that we may encounter occasional unavoidable technology - related problems and as a result may have to make sudden changes in the day's plan or in the syllabus. A few words about computer etiquette: please show respect and do not turn on/work on the computer unless I have said that the class could do so. Do not rush ahead of everyone ; and, most emphatically, pornography, game-playing, surfing the Net, catching up on your e-mail, etc. will absolutely not be tolerated while class is in session.

GRADING

I. NOTE: To pass English 1001G, you must have a grade of A, B, or C at the end of the semester. Anything below constitutes a mark of "NC" ("no credit") and will result in you having to retake the course.

NOTE: An "NC" is not factored into your semester or cumulative GPA. For example, an "A" would count as a 4.0, a "B" as a 3.0, and so on, but an NC would simply show that you took the class but did not pass/did not receive credit.

II. In my class the final grade will be determined like this:

20% on quizzes, short homework and in-class writing assignments

10% on class participation

70% on essays (the first week's diagnostic essay is not graded. The first three essays are worth 10% each. The research paper is worth 20%, as is the final argument essay)

III. You will have the option of revising ONE of your first three essays. I will average the grade from the original with the grade on the revision. This new grade will replace the original or first grade. (e.g. if on Essay # 3 you first receive a C, and on the revision you get an A, the final grade for Essay # 3 is a B.)

IV. I use the Standards For Evaluating Themes at Eastern Illinois University, a copy of which will be given to you. We will review and discuss these standards before your first graded essay is due, as well as throughout the semester.

V. You **MUST** turn in a research paper in order to be considered for a passing or a failing grade. Please understand that **simply turning in a research paper does not guarantee a passing grade**. Failure to turn in a research paper will automatically result in a grade of NC for the semester.

VI. If you fail to turn in one of the non-research essays and do not have a legitimate excuse, the grade for that assignment will consist of two F's instead of one; I don't think it's fair to give equal grades to someone who at least attempted the assignment but may have had problems, and someone who didn't even bother to make the effort.

ATTENDANCE AND LATE WORK

Attendance and participation are very important; this is not strictly a lecture class. I expect you to be prepared to discuss and question the material covered in class and in your writing and reading. If you are unable to attend class due to illness or other legitimate excuse (e.g. a true emergency, unsafe travel condition for commuters--not those walking from the dorms!--or participation in a recognized University-sponsored activity for which I have been notified in advance), **it is your responsibility to contact me about make-up work**. If you miss several consecutive classes and I don't hear from you, I have to assume that a) you have fallen off the face of the earth and therefore will receive a failing grade, or b) that you have dropped the class. It is not realistic to assume that you can miss three, four, five classes in a row with no excused absence and/or contact and still pass the class. **will accept late work** (homework and essays) **only if you have an excused absence**--that is, a legitimate illness or situation such as the aforementioned.

I do give you the option of turning in **ONE** non-research essay of your choice one class day late. For example, if the essay is due on Tuesday I will accept it on Thursday but no later. Other than this one instance, I will not accept late work unless you have an excused absence. Quizzes are given at the start of class, so be on time, as these cannot be made up unless you have the excused absence. Please note that oversleeping and rides going home for the weekend are **NOT** excused absences!

CONFERENCES

Twice this semester there will be mandatory individual conferences during which we'll discuss your writing, progress, grade, etc. They will be held near midterm time and during work on the research paper. We will not meet for class on conference days.

NOTE: I encourage you to schedule an appointment or just stop by my office throughout the semester if you have questions or difficulties with an assignment. You may phone me at home --at a reasonable hour!--if you can't reach me at the office. I truly enjoy getting to know my students.

ESSAYS

Essays are to be done on computer. At the start of the semester, you will need to print out a copy of your essay to hand in to me. As the semester progresses, I may grade your essays off disks; stay tuned for announcements. Papers need to be double-spaced with one-inch margins. You will need to include an audience analysis page, as well as a separate title page. Put title in the center of the page; in the lower right corner, put your name, essay number, and date.

Essays are due at the beginning of class. They must be printed out before you come to class.

EIU POLICY ON PLAGIARISM

"Any teacher who discovers an act of plagiarism--the appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work"--has the right and responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course and to report the incident to the Judicial Affairs Office."

FINAL EXAM

Yahoo! There is no final exam in 1001C! We will not meet for class during finals week.

ELECTRONIC WRITING PORTFOLIO

As a freshman at EIU, you will be required to submit to the EWP one essay from a writing-intensive class the same semester in which you are enrolled in it. English 1001 is a writing-intensive class (duh), as are other courses you may take this year. You will receive further information and handouts regarding the EWP as the semester progresses.

WRITING CENTER

Occasionally I may refer you to the Writing Center, located on the third floor of Coleman Hall. The trained English graduate assistants are there to help you--free of charge(who ever said that nothing in life is free?)--with grammar, punctuation, and essay problems. **THEY ARE NOT PROOFREADERS.**

DOCUMENTED DISABILITIES

If you have a documented disability and wish to receive academic accommodations, please let me know about it; you should also contact the Coordinator of the Office of Student Disability Services (581-6583) as soon as possible.

English 1001 G
Olsen
Spring 2002
Sec 003 TTh 9:30-10:45 CH **3210/3140**

COURSE SYLLABUS

Please note: Assignments are to be completed by the date on which they appear on the syllabus. This is a tentative syllabus; changes may be made as needed throughout the semester. Bring book(s) or other reading assignments to class if requested or if a reading assignment is due that day.

WEEK ONE- CH3210

T(1/8) course introduction, policies, in-class writing sample
Th(1/10) invention, audience. Read *Blair Handbook* pp 49-67

WEEK TWO-CH3140

T(1/16) presentations of audience examples
Th(1/18) paragraphs. Read *Blair* pp 364-375

WEEK THREE-CH3210

T(1/22) thesis, description. Read *St. Martin's Guide* pp 589-600
Th(1/24) more description. Bring SMG to class. Discuss Essay # 1 topic

WEEK FOUR-CH3140

T(1/29) in-class peer editing of essay # 1 rough draft. Bring enough print copies of draft for group members to read
Th(1/31) discuss revising and editing. Read *Blair* pp 323-331

WEEK FIVE-CH 3210

T(2/5) **ESSAY # 1 DUE.** Causal analysis. Read and discuss "Webvan" article.
(This essay was handed out in class.)
Th(2/7) Read and discuss "The Rhetoric of Advertising" (handed out in class).
Discuss Essay # 2 topic.

WEEK SIX- CH3140

T(2/12) Read/discuss *Re-reading America* pp 562 +: "C.P. Ellis". In-class
Work on essay # 2
Th(2/14) in-class peer editing of essay # 2 draft. Bring print copies for group.

WEEK SEVEN-CH3210

T(2/19) **ESSAY # 2 DUE.** Read SMG pp 129-134, 151-159. Discuss "Soup"
And "The Last Stop"
Th(2/21) Profile proposal due. Read/discuss "True Worker" (handed out in class).
Conference sign-up.

WEEK EIGHT

T(2/26) NO CLASS THIS WEEK. MEET IN MY OFFICE-CH3055-FOR MANDA-
Th(2/28) TORY MIDTERM CONFERENCES. BRING DRAFT OF PROFILE
ESSAY TO CONFERENCE

WEEK NINE-3210

T(3/5) NO CLASS TODAY. MIDTERM CONFERENCES.
Th(3/7). CLASS RESUMES!! Essay # 3 due. Colons and semi-colons

WEEK TEN

[illegible]

WEEK ELEVEN-3140

T(3/19) Discuss research essay. Read *Blair* pp 220-233
Th(3/21) OPTIONAL REVISION DUE. Documenting, evaluating sources. Bring *Blair* to class

WEEK TWELVE-3210

T(3/26) in-class research and group work
Th(3/28) group proposal due. Discuss documenting. Bring *Blair*

WEEK THIRTEEN-3140

T(4/2) in-class Works Cited exercise, notecard/progress check. Conference sign-up.

Th(4/4) **NO CLASS TODAY. GROUP CONFERENCES IN MY OFFICE. BRING REQUESTED MATERIALS.**

WEEK FOURTEEN-3210

T(4/9) NO CLASS. GROUP CONFERENCES IN MY OFFICE
Th(4/11) RESEARCH ESSAY DUE!! Begin argument. Read SMG
pp 237-239; 267-274

WEEK FIFTEEN-3140

T(4/16) Read *SMG* pp 246 +: "Why Shouldn't Society Treat Substance Abusers?" and pp 249 +: "Adventures In Equality"

Th(4/18) Fallacies. Read *Blair* pp 118-120. Also read "Last Rites..." (handed out in class).

WEEK SIXTEEN—3210

T(4/23) in-class work on essay # 5 draft.
Th(4/25) Essay # 5 DUE.